

EMPLOYMENT PROCEDURE COMMITTEE

**MEETING HELD AT SOUTHPORT TOWN HALL
ON 9 DECEMBER 2021**

PRESENT: Councillor Doyle (in the Chair)
Councillors Pugh and Roscoe

44. APOLOGIES FOR ABSENCE

No apologies for absence were received.

45. DECLARATIONS OF INTEREST

No declarations of interest were received.

46. MINUTES OF THE MEETING HELD ON 22 NOVEMBER 2021

RESOLVED:

That the Minutes of the meeting held on 22 November 2021 be confirmed as a correct record.

47. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they would involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

**48. RECRUITMENT TO THE POST OF HEAD OF SERVICE -
QUALITY ASSURANCE, PERFORMANCE AND
SAFEGUARDING**

The Chief Personnel Officer provided a verbal update on recruitment to the post of Head of Service, Quality Assurance and Safeguarding, indicating that the advertisements for the post had closed on Monday 6 December 2021 and 8 applications had been received, all of which were considered to be potentially of the requisite standard for the post following consideration of the applications by the Chief Executive and Chief Personnel Officer.

The Chief Executive and Chief Personnel Officer were conscious that given the continued ongoing improvement in Children's Services, it was important that an appointment process take place as soon as possible.

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RESOLVED: That

- (1) Technical Interviews be organised in an appropriate way for the 8 candidates;
- (2) the Chair be informed of the outcome of Technical Interviews and the Chair in consultation with the Chief Executive and/or Chief Personnel Officer decide as to who should progress to final interview before the Employment Procedure Committee;
- (3) arrangements in terms of interview/selection process and any other aspects be referred to the Chair in consultation with the Chief Executive and/or the Chief Personnel Officer; and
- (4) the Employment Procedure Committee have a date for interview to potentially appoint a candidate and will be provided with applications and information of selected candidates for final interview following the technical sift of the candidates who have applied.

**49. RECRUITMENT TO THE POST OF EXECUTIVE DIRECTOR -
CHILDREN'S SOCIAL CARE AND EDUCATION**

The Committee interviewed candidates for the post of Executive Director – Children's Social Care and Education.

RESOLVED: That

- (1) a candidate be appointed to the post of Executive Director – Children's Social Care and Education at a salary of £119,952 per annum (Senior Management Hay Grade 1, along with any potential market supplement as discussed by the Committee), subject to any checks, along with any conditions deemed necessary by the Chief Personnel Officer; and
- (2) the offer of appointment in (1) above be subject to the Chief Personnel Officer notifying the Cabinet of the recommendation and ascertaining whether any Cabinet Member has a material or well-founded objection to the appointment.