

EMPLOYMENT PROCEDURE COMMITTEE

**MEETING HELD AT THE TOWN HALL, BOOTLE
ON 17 FEBRUARY 2025**

PRESENT: Councillor Roscoe (in the Chair)
Councillor Moncur

86. APPOINTMENT OF CHAIR

RESOLVED:

That Councillor Roscoe be appointed as Chair for this and subsequent meetings of the Employment Procedure Committee relating to recruitment to the post of Head of Service SEND and Inclusion.

87. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Pugh.

88. DECLARATIONS OF INTEREST

No declarations of interest were received.

89. MINUTES OF THE MEETING HELD ON 28 JANUARY 2025

RESOLVED:

That the minutes of the meeting held on 28 January 2025 be confirmed as a correct record.

90. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

**91. RECRUITMENT TO THE POST OF HEAD OF SERVICE, SEND &
INCLUSION**

The Committee considered the report of the Assistant Director of Children's Services (Education Excellence) relating to recruitment to the post of Head of Service, SEND and Inclusion.

RESOLVED: That

- (1) the shortlisted candidates for progression to the interview stage be approved; and
- (2) the proposed approach for this recruitment be approved and it be noted that:
 - (a) the post is graded Hay 5, salary £70, 599 – £77,451 per annum;
 - (b) a copy of the advertisement could be found at appendix 1; and
 - (c) the job description and person specification were included at Appendix 2.