



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MARCH 2022 - 30 JUNE 2022

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriol Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Sefton Integrated Care Partnership	Eleanor Moulton eleanor.moulton@sefton.gov.uk
Adult Social Care Transport Policy	Carol Cater carol.cater@sefton.gov.uk
Activation of the Extensions to the Community Infection Prevention and Control Service Contract	Charlotte Smith charlotte.smith@sefton.gov.uk
New Directions Annual Report and Business Plan	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744
Adult Social Care Fees 2022/23	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Integrated Care Partnership A report to present to Cabinet an update following the report it received in April 2021 on the progress towards a Sefton Integrated Care Partnership to meet the requirements of the Health and Care Bill, with effect from the 1st April 2022.			
Decision Maker	Cabinet			
Decision Expected	10 Mar 2022 Decision due date for Cabinet changed from 03/02/2022 to 10/03/2022. Reason: to allow further discussion with Cheshire and Merseyside Integrated Care system members			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	The Strategic Task and Finish Group includes representation from: Elected Members Sefton CVS NHS South Sefton and Southport and Formby CCG's Liverpool University Hospitals NHS Foundation Trust Mersey Care NHS Foundation Trust Alder Hey Children's NHS Foundation Trust Southport and Ormskirk Hospitals NHS Trust Healthwatch Sefton			
Method(s) of Consultation	The design of the proposed Sefton Integrated Care Partnership has been overseen by the Strategic Task and Finish Group with membership that is representative of key partners in Sefton			
List of Background Documents to be Considered by Decision-maker	Sefton Integrated Care Partnership			
Contact Officer(s) details	Eleanor Moulton eleanor.moulton@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care Transport Policy to approve the refreshed policy in relation to the provision of transport for vulnerable people where this is part of an assessed need.			
Decision Maker	Cabinet			
Decision Expected	10 Mar 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	people who use transport provision and their carers; VCF representatives; strategic partners health; and social care practitioners			
Method(s) of Consultation	Public Engagement and Consultation Panel; User Reference Group; Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Adult Social Care Transport Policy			
Contact Officer(s) details	Carol Cater carol.cater@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Activation of the Extensions to the Community Infection Prevention and Control Service Contract To seek approval to activate the extension clauses within the Community Infection Prevention and Control Service contract			
Decision Maker	Cabinet			
Decision Expected	7 Apr 2022			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Sefton Clinical Commissioning Groups; Head of Strategic Support; Chief Legal and democratic Officer; Executive Director of Corporate Resources and Customer Services; Executive Director of Adult Social Care and Health			
Method(s) of Consultation	Meetings; emails			
List of Background Documents to be Considered by Decision-maker	Activation of the Extensions to the Community Infection Prevention and Control Service Contract			
Contact Officer(s) details	Charlotte Smith charlotte.smith@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	New Directions Annual Report and Business Plan To submit to Cabinet the annual report and Business Plan for New Directions			
Decision Maker	Cabinet			
Decision Expected	26 May 2022 Decision due date for Cabinet changed from 10/03/2022 to 26/05/2022. Reason: the Annual report and Business Plan are still being consulted on, with this consultation scheduled to be completed by the end of March 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Council Officers; New Directions Officers; Elected Members			
Method(s) of Consultation	Consultation has taken place with Adult Social Care Senior Officers, Finance Officers and New Directions, via meetings and emails.			
List of Background Documents to be Considered by Decision-maker	New Directions Annual Report and Business Plan			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care Fees 2022/23 The purpose of this report is to enable Cabinet to determine fees for Adult Social Care services for the financial year period 2022/23			
Decision Maker	Cabinet			
Decision Expected	26 May 2022			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Council Officers; Health; External Providers			
Method(s) of Consultation	Internal meetings / emails. Meetings with Health partners and formal consultation with external Providers.			
List of Background Documents to be Considered by Decision-maker	Adult Social Care Fees 2022/23			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			