

## Sefton Public Engagement and Consultation Panel

**Date:** Friday 11<sup>th</sup> March 2022

**Title:** Proposal to undertake Public Engagement and Consultation Activity – Botanic Gardens Improvements Public Consultation

**Report of:** Mark Shaw & Andy Cutts – Green Sefton

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### 1. **Purpose of the Report**

- 1.1 To receive information with regard to the consultation plans being developed with regard to the Botanic Gardens Improvements Public Consultation.

### 2. **Background**

- 2.1 The main purpose of the Public Engagement and Consultation Panel is to coordinate and ensure the quality of public engagement and consultation, in accordance with the standards for engagement and consultation.

### 3. **Name of Issue you are Consulting On**

- 3.1 Sefton MBC (Green Sefton) manages Botanic Gardens in Southport and are looking to consult with local residents on future improvements to the park. This will allow the Council to better understand the public priorities for the park in the future subject to possible new funding. The park is a popular green space in Southport and has several key heritage and recreational features. With decreasing public sector funding these facilities have been diminishing for several years and requires urgent investment.

### 4. **The Consultation**

- 4.1 The consultation will ask residents and key stake holders for the park what their future priorities are both in relation to both recreational and heritage value. This follows the recent decision to explore the development of a Heritage Lottery Bid for funding for the park to help develop and improve the park. This consultation will allow us to better understand the priorities for the park and local community so we can fund new projects/ improvements that meet the needs of the community and park.

Key stakeholders include the Ward Councillors, Botanic Gardens Development Task Group, Botanic Gardens Community Association and park volunteer groups, local community of all ages and backgrounds, visitors and non-users and local businesses and other relevant organisations.

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The consultation will run from the 17<sup>th</sup> June 2022 to the 16<sup>th</sup> September 2022. This will be undertaken using an online survey that will be posted on social media and advertised locally with local existing volunteer groups for the park. Posters will be used in the park to promote the consultation and paper copies provided on request. The consultation will launch the weekend of the Botanic Gardens Fun Day on the 19<sup>th</sup> June and promoted throughout the community event.

A potential barrier is that the consultation will take place through the busy summer holiday period. However, if insufficient numbers are not achieved there will be an option to extend the consultation to the end of September.

### 5. **Reporting and Publishing the Findings**

- 5.1 All findings will be published on Sefton Councils website and via social media as well at the park. A link to the final report will be published and all groups participating will be notified of the findings. This will be undertaken in October/ November 2022.

### 6. **Legal Department Comments**

- 6.1 Sefton's Legal Department has considered the consultation plans contained in this report and has no comments to make.

### 7. **Recommendations**

- 7.1 The Public Engagement and Consultation Panel is recommended to:
- a) Appraise the public engagement and consultation plan for the Botanic Garden Improvements Public Consultation
  - b) Request that the officers return to the Panel to provide details of their feedback and evaluation resulting from the above consultation.







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**Do you have any other ideas that would improve the park?**

.....  
.....  
.....  
.....

**Would you attend events at the park? (Please tick)**

Yes                      Maybe                      No

**Would you be interested in volunteering or helping to arrange activities in the Park? (Please tick)**

Yes                      Maybe                      No

**If you would like to be kept updated on volunteering and events in the park please provide your email address below. This will only be used by the Council to contact you about events and volunteering in Botanic Gardens and you will be able to opt out at any time.**

.....

**How would you like to hear about activities and events?**

Noticeboard  
Social Media  
Website  
Posters  
Other .....

### **Privacy Notice – (Botanic Garden Consultation)**

We thank you for participating in this consultation and we value your contribution.

**The categories of this information that we collect, process, hold and share include:**

We are collecting personal identifiers as part of this survey which includes IP address. This is so we can ensure only one response is received per resident/visitor. Following validation of the data the IP addresses and will be deleted. The addresses and postcodes will be retained until the data has been fully analysed and a full report completed.

## **Why we collect and use this information**

The information you provide will help the Council to develop a new vision for Botanic Gardens.

## **Storing this information**

Any personal information that you provide to the Council as part of this consultation will be handled and used in compliance with the principles of the UK General Data Protection Regulation. Regardless of whether it is electronic or on paper it will be stored and processed securely and deleted within 2 years.

## **The lawful basis upon which we use this data:**

Article 6 of the UK General Data Protection Regulation  
6(1)(e) – The processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. Sefton Council are improving parks and green spaces in the Borough, to support the Sefton 2030 Vision and its commitment to act on Climate Change. The Council also asks equality monitoring questions to help it comply with the Equality Act 2010 to help us understand who is responding to the survey and to help us ensure that there is equality of opportunity for protected groups of people.

## **Confidentiality of data:**

Your contributions will be anonymised on receipt and your comments will then be used for research and consultation purposes. Your identity and contact details will not be published by us at any stage without your consent.

## **Who we share this information with:**

Your personal data will not be shared with any external organisations. Analysis or reports arising from the consultation will contain anonymised data. Your personal data is not transferred outside of the UK

## **Requesting access to your personal data**

You have the right, in certain circumstances to:

- Object to processing of personal data that is likely to cause, or is causing damage or distress
- Prevent processing for the purposes of direct marketing
- Object to decisions being taken by automated means
- In certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and

The right to lodge a complaint with the supervisory authority (the Information Commissioner's Office)

Withdraw consent for the processing where consent is the lawful basis. To make a request for your personal information or to exercise any of your rights as set out above, please complete the Individual's Rights Form found at the following link on our website or call 0345 140 0845

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[Privacy policy \(sefton.gov.uk\)](http://sefton.gov.uk)

The contact for this consultation is Green Sefton:  
Andy Cutts, Green Sefton Development Officer  
greensefton@sefton.gov.uk

## Data Protection Officer

Sefton Council's Data Protection Officer can be contacted at:  
E-mail: [ino.information@sefton.gov.uk](mailto:ino.information@sefton.gov.uk)  
Telephone: 0345 140 0845

Do you agree for us to use your personal data in this way?

Yes

No

## About You

**These questions are optional. You can complete as much or as little as you wish.**

1. How old are you?

|                          |                   |                          |         |                          |         |
|--------------------------|-------------------|--------------------------|---------|--------------------------|---------|
| <input type="checkbox"/> | Under 18          | <input type="checkbox"/> | 18 - 29 | <input type="checkbox"/> | 30 - 39 |
| <input type="checkbox"/> | 40 - 49           | <input type="checkbox"/> | 50 - 59 | <input type="checkbox"/> | 60 - 69 |
| <input type="checkbox"/> | 70 - 79           | <input type="checkbox"/> | 80 - 84 | <input type="checkbox"/> | 85+     |
| <input type="checkbox"/> | Prefer not to say |                          |         |                          |         |

2. Are you

|                          |                   |                          |        |
|--------------------------|-------------------|--------------------------|--------|
| <input type="checkbox"/> | Male              | <input type="checkbox"/> | Female |
| <input type="checkbox"/> | Prefer not to say |                          |        |

3. Section 7 (1) of the Equality Act states that: 'A person has the protected characteristic of gender reassignment if the person is proposing to undergo, is undergoing or has undergone a process (or part of a process) for the purpose of reassigning the person's sex by changing physiological or other attributes of sex.'



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Are you proposing to undergo, are undergoing or have undergone a process of reassigning your sex?

Yes     No     Prefer not to say

3a If you answered 'yes' to the above, do you currently identify with the gender identity you were assigned at birth?

Yes     No     Prefer not to say

3b If 'No', are you:

Transgender     Non-binary     Other     Prefer not to say

4. How would you describe your sexual orientation?

Heterosexual/straight     Gay  
 Lesbian     Bisexual  
 Prefer not to say    Other:.....

5. Disability: Do you have any of the following (please tick all that apply):

|  |   |
|--|---|
| <input type="checkbox"/> Physical Impairment     | <input type="checkbox"/> Visual impairment                              |
| <input type="checkbox"/> Learning Difficulty     | <input type="checkbox"/> Hearing impairment/deaf                        |
| <input type="checkbox"/> Learning Disability     | <input type="checkbox"/> Long-term illness that affects your daily life |
| <input type="checkbox"/> Autism/Asperger's       | <input type="checkbox"/> Dementia                                       |
| <input type="checkbox"/> Mental health condition | <input type="checkbox"/> Prefer not to say                              |

**Please read the following statement ...**

6. If you have ticked any of the boxes above, or you have cancer, diabetes or HIV this would be classed as 'disability' under the legislation. Do you consider yourself to be 'disabled'?

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Yes     No     Prefer not to say

7. What is your religion/belief?

No religion/belief     Christian     Hindu  
 Muslim     Jewish     Sikh  
 Prefer not to say    Other religion/belief:  
.....

8. Race/ethnicity (*please note that Sikh and Jewish are collected in the Religion/Belief Section above*) – do you identify as:

Prefer not to say

Asian or Asian British

Indian     Bangladeshi     Pakistani     Black  
 Chinese    Other Asian background  
.....

Black or Black British

African     Caribbean    Other black background  
 British     Asian    .....

Mixed Ethnic Background

White and Black Caribbean     White and Black African  
 White and Asian    Other mixed background:  
.....

White

Welsh     Irish     Scottish

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English

Northern Irish

British

Other background: .....

Gypsy/Irish Traveller

Roma

Polish

Latvian

Portuguese