



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2023 - 31 MAY 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

APPENDIX 2

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

APPENDIX 2

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Adoption of the Safer Sefton Together Strategy	Steven Martlew steven.martlew@sefton.gov.uk
Adoption of the Domestic Abuse Strategy	Steven Martlew steven.martlew@sefton.gov.uk
Bootle Regeneration Strategy	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619
Enterprise Arcade	Keith Molloy
Equalities, Diversity and Inclusion Strategy	Stephen Watson stephen.watson@sefton.gov.uk
Procurement of Fleet and Machinery for Green Sefton	Mark Shaw mark.shaw@sefton.gov.uk
Emergency Temporary Accommodation Project	Allan Glennon allan.glennon@sefton.gov.uk
Pre-Procurement Report for Land Based, Coastal Remote Sensing Services	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959
Council Housing Business Plan	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Alistair Malpas alistair.malpas@sefton.gov.uk
Adoption of Supplementary Planning Documents and Planning Information Notes	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of the Safer Sefton Together Strategy A report to seek the adoption of the Safer Sefton Together Strategy 2023-2026			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Communities)			
Persons/Organisations to be Consulted	Officers and key stakeholders			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Adoption of the Safer Sefton Together Strategy			
Contact Officer(s) details	Steven Martlew steven.martlew@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of the Domestic Abuse Strategy A report seeking the adoption the Domestic Abuse Strategy 2022-2027			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Communities)			
Persons/Organisations to be Consulted	Officers, user groups, key stakeholders			
Method(s) of Consultation	Emails, Meetings, interviews, focus groups, questionnaires.			
List of Background Documents to be Considered by Decision-maker	Adoption of the Domestic Abuse Strategy			
Contact Officer(s) details	Steven Martlew steven.martlew@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Regeneration Strategy Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023 Decision due date for Cabinet changed from 05/01/2023 to 02/02/2023. Reason: delayed feedback on Levelling Up Funding bid			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Enterprise Arcade To determine the Agreement to Lease with the preferred operator			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023 Decision due date for Cabinet changed from 05/02/2023 to 02/02/2023. Reason: due to ongoing engagement with operating partner			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member Regeneration and Skills, Town Deal Board,			
Method(s) of Consultation	Meetings, emails and briefings			
List of Background Documents to be Considered by Decision-maker	Enterprise Arcade			
Contact Officer(s) details	Keith Molloy			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Equalities, Diversity and Inclusion Strategy Strategy for equalities, diversity and inclusion for Sefton, with emphasis on the Council as an employer as well as a commissioner of goods and services, and as a place leader.			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Range of internal and external			
Method(s) of Consultation	Via Corporate Equalities Group and range of internal and external consultation and engagement			
List of Background Documents to be Considered by Decision-maker	Equalities, Diversity and Inclusion Strategy			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Fleet and Machinery for Green Sefton Capital renewal approval is to be sought for the replacement of essential fleet and machinery			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Procurement of Fleet and Machinery for Green Sefton			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Emergency Temporary Accommodation Project To seek approval of the Emergency Temporary Accommodation Project business case.			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023 Decision due date for Cabinet changed from 05/01/2023 to 02/02/2023. Reason: Work is continuing on the business case			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Cambridge; Church; Derby; Dukes; Kew; Linacre; Litherland; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Council Officers			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Emergency Temporary Accommodation Project			
Contact Officer(s) details	Allan Glennon allan.glennon@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Pre-Procurement Report for Land Based, Coastal Remote Sensing Services To seek Cabinet approval of this pre-procurement report to invite tenders through an Open procurement procedure, for the provision of a land based coastal remote sensing services to collect a range of datasets to support sustainable coastal management decisions The total contract value is £5m			
Decision Maker	Cabinet			
Decision Expected	2 Feb 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Ainsdale; Blundellsands; Cambridge; Church; Dukes; Harington; Linacre; Manor; Ravenmeols			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	Procurement team			
Method(s) of Consultation	Email correspondence			
List of Background Documents to be Considered by Decision-maker	Pre-Procurement Report for Land Based, Coastal Remote Sensing Services			
Contact Officer(s) details	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Council Housing Business Plan The development of a robust and financially viable Business Case and Business Plan for Council Housing in Sefton. This Business case is intended to identify a programme of Council housing to bring forward future social housing & identify a series of recommendations for implementation by the Council to support a new Council Housing Programme</p>			
Decision Maker	Cabinet			
Decision Expected	<p>9 Mar 2023 Decision due date for Cabinet changed from 02/02/2023 to 09/03/2023. Reason: Internal discussions are on-going regarding the proposal</p>			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Housing, Sandway Homes, Chief Officers from Finance, Economic Growth and officers from Housing, Planning & Finance have been consulted.			
Method(s) of Consultation	Internal consultation on the development of the business case has taken place, guided by our consultants Ark Ltd. Externally, Sandway Homes have also been consulted.			
List of Background Documents to be Considered by Decision-maker	Council Housing Business Plan			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Alistair Malpas alistair.malpas@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Adoption of Supplementary Planning Documents and Planning Information Notes</p> <p>Approval is sought to adopt the following Supplementary Planning Documents (SPD) and Information Notes that support policies in the Sefton Local Plan: Affordable and Supported Housing SPD; Conversion to Flats and Houses in Multiple Occupation SPD; House Extensions SPD; New Build Homes SPD; Social Value (Employment and Skills) in Development SPD; Contributions towards Education Provision: A Guide for Developers Information Note; and Recreational Pressure from Development Information Note. Once adopted they will replace existing relevant guidance and be used in development management.</p>			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Head of Regeneration and Housing			
Persons/Organisations to be Consulted	Members, officers, Registered Providers, Developers, specific stakeholders, general public.			
Method(s) of Consultation	Discussions with Cabinet Member for Planning and Council officers. Draft SPDs and Information Notes approved by Cabinet Member for publication and public engagement using website, emails, social media, press			
List of Background Documents to be Considered by Decision-maker	Adoption of Supplementary Planning Documents and Planning Information Notes			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			