



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 APRIL 2023 - 31 JULY 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

APPENDIX 2

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

APPENDIX 2

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Council Housing Business Plan	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Alistair Malpas alistair.malpas@sefton.gov.uk
Equalities, Diversity and Inclusion Strategy	Stephen Watson stephen.watson@sefton.gov.uk
Enterprise Arcade	Keith Molloy Tel: 0151 934 2734
Procurement of Fleet and Machinery for Green Sefton	Mark Shaw mark.shaw@sefton.gov.uk
Supplementary Revenue Report Domestic Abuse New Burdens Funding	Steven Martlew steven.martlew@sefton.gov.uk
Crosby New Library	Keith Molloy Tel: 0151 934 2734
Bootle Regeneration Strategy	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619
Adoption of Supplementary Planning Documents and Planning Information Notes	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558
Approval of the Playing Pitch and Outdoor Sports Strategy	Andrea O'Connor andrea.oconnor@sefton.gov.uk
Article 4 Direction E to C3	David Robinson david.robinson@sefton.gov.uk

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Council Housing Business Plan</p> <p>The development of a robust and financially viable Business Case and Business Plan for Council Housing in Sefton. This Business case is intended to identify a programme of Council housing to bring forward future social housing & identify a series of recommendations for implementation by the Council to support a new Council Housing Programme</p>			
Decision Maker	Cabinet			
Decision Expected	<p>6 Apr 2023</p> <p>Decision due date for Cabinet changed from 09/03/2023 to 06/04/2023. Reason: Internal discussions are on-going regarding the proposal</p>			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member - Communities and Housing, Sandway Homes, Chief Officers from Finance, Economic Growth and officers from Housing, Planning & Finance have been consulted.			
Method(s) of Consultation	Internal consultation on the development of the business case has taken place, guided by our consultants Ark Ltd. Externally, Sandway Homes have also been consulted.			
List of Background Documents to be Considered by Decision-maker	Council Housing Business Plan			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Alistair Malpas alistair.malpas@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Equalities, Diversity and Inclusion Strategy Strategy for equalities, diversity and inclusion for Sefton, with emphasis on the Council as an employer as well as a commissioner of goods and services, and as a place leader.			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2023 Decision due date for Cabinet changed from 09/03/2023 to 06/04/2023. Reason: to enable ongoing consultation and engagement, and alignment to workforce strategy			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Range of internal and external			
Method(s) of Consultation	Via Corporate Equalities Group and range of internal and external consultation and engagement			
List of Background Documents to be Considered by Decision-maker	Equalities, Diversity and Inclusion Strategy			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Enterprise Arcade To determine the Agreement to Lease with the preferred operator			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2023 Decision due date for Cabinet changed from 09/03/2023 to 06/04/2023. Reason: operator engagement ongoing			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member Regeneration and Skills, Town Deal Board,			
Method(s) of Consultation	Meetings, emails and briefings			
List of Background Documents to be Considered by Decision-maker	Enterprise Arcade			
Contact Officer(s) details	Keith Molloy Tel: 0151 934 2734			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Fleet and Machinery for Green Sefton Capital renewal approval is to be sought for the replacement of essential fleet and machinery			
Decision Maker	Cabinet			
Decision Expected	6 Apr 2023 Decision due date for Cabinet changed from 09/03/2023 to 06/04/2023. Reason: internal officer discussions are on-going on this matter			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Procurement of Fleet and Machinery for Green Sefton			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Supplementary Revenue Report Domestic Abuse New Burdens Funding This report sets out the supplementary revenue grant funding received by the Council from the Department of Levelling Up, Housing and Communities in respect of Domestic Abuse New Burdens funding for the period of 2021/22, 2022/23 and 2023/24.			
Decision Maker	Cabinet Council			
Decision Expected	6 Apr 2023 20 Apr 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Communities) Assistant Director of People (Communities)			
Persons/Organisations to be Consulted	Internal Stakeholders			
Method(s) of Consultation	Meetings & Emails			
List of Background Documents to be Considered by Decision-maker	Supplementary Revenue Report Domestic Abuse New Burdens Funding			
Contact Officer(s) details	Steven Martlew steven.martlew@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Crosby New Library To seek approval for the development of the Green Car Park Crosby for a new Library and Health facility.			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 09/03/2023 to 25/05/2023. Reason: due to ongoing work on business case following outcome of Levelling Up funding bid			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Blundellsands; Church; Manor; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Cabinet members, ward councillors, local community stakeholders, businesses			
Method(s) of Consultation	Public Engagement and Consultation Panel, on-line questionnaire, Stakeholder meetings (on line) Social Media, Face to Face consultation event.			
List of Background Documents to be Considered by Decision-maker	Crosby New Library			
Contact Officer(s) details	Keith Molloy Tel: 0151 934 2734			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Regeneration Strategy Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 09/03/2023 to 25/05/2023. Reason: ongoing review in context of Levelling Up funding bid outcome			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Adoption of Supplementary Planning Documents and Planning Information Notes</p> <p>Approval is sought to adopt the following Supplementary Planning Documents (SPD) and Information Notes that support policies in the Sefton Local Plan: Affordable and Supported Housing SPD; Conversion to Flats and Houses in Multiple Occupation SPD; House Extensions SPD; New Build Homes SPD; Social Value (Employment and Skills) in Development SPD; Contributions towards Education Provision: A Guide for Developers Information Note; and Recreational Pressure from Development Information Note. Once adopted they will replace existing relevant guidance and be used in development management.</p>			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Head of Regeneration and Housing			
Persons/Organisations to be Consulted	Members, officers, Registered Providers, Developers, specific stakeholders, general public.			
Method(s) of Consultation	Discussions with Cabinet Member for Planning and Council officers. Draft SPDs and Information Notes approved by Cabinet Member for publication and public engagement using website, emails, social media, press			
List of Background Documents to be Considered by Decision-maker	Adoption of Supplementary Planning Documents and Planning Information Notes			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Approval of the Playing Pitch and Outdoor Sports Strategy</p> <p>The main purpose of the PPOSS is to provide a strategic framework to make sure that Sefton will be able to best meet the existing and future need for cricket, football, hockey, rugby union, tennis and bowls in terms of quantity, quality and accessibility within the constraints of limited resources. It will provide a robust and objective justification and strategy for current and future playing pitch, tennis court and bowling green provision throughout Sefton.</p>			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Internal and external Steering Group partners; Clubs and schools have been consulted during the PPOSS preparation process.			
Method(s) of Consultation	The PPOSS has been prepared by jointly by the Council (with input from service areas including Planning, Green Sefton, Communities and Education Excellence) and other Steering Group partners such as Sport England and the relevant National Governing Bodies of sports; in line with Sport England guidance.			
List of Background Documents to be Considered by Decision-maker	Approval of the Playing and Outdoor Sports Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			

APPENDIX 2

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Article 4 Direction E to C3 To seek final approval for the article 4 direction.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Secretary of State for Communities; Landowners; Public			
Method(s) of Consultation	Individual letters; Press Notices; Site notices			
List of Background Documents to be Considered by Decision-maker	Article 4 Direction E to C3			
Contact Officer(s) details	David Robinson david.robinson@sefton.gov.uk			