



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2011 - 31 MAY 2011

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Lord Street, Southport PR8 1DA or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet and the individual Cabinet Members which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. Video conferencing facilities are available at both venues for the Cabinet Member meetings. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Committee and Member Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

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Details of Decision to be taken	Carers Strategy Progress			
Decision Maker	Cabinet Member - Health and Social Care			
Decision Expected	16 February 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Report of the Strategic Director - Social Care and Well-Being			
List of Background Documents to be Considered by Decision-maker	None			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Robina Critchley, Colin Speight		
	E-mail Address Telephone No	robina.critchley@sefton.gov.uk, colin.speight@sefton.gov.uk Tel: 0151 934 4900, Tel: 0151 934 3743		
	Consultation Deadline Date	12 January 2011		

CONTACT DETAILS

HOW TO MAKE REPRESENTATIONS TO DECISION TAKER

Political Leadership

Councillor Robertson, Leader, Liberal Democrat Party and Leader of the Council, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: libdems@sefton.gov.uk

Tel: 0151 934 2252

Fax: 0151 934 2251

Councillor P. Dowd, Leader, Labour Party, c/o Town Hall, Oriel Road, Bootle L20 7AE

Email: peter.dowd@sefton.gov.uk

Tel: 0151 934 3361

Fax: 0151 934 3459

Councillor Parry, Leader, Conservative Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: conservatives@sefton.gov.uk

Tel: 0151 934 2061

Fax: 0151 934 2060

Note: Additional contact details are also enclosed within the body of the document.