

TO: CABINET
DATE: 26 FEBRUARY 2009
SUBJECT: PROGRAMME OF MEETINGS - 2009/10
WARDS AFFECTED: NONE DIRECTLY
REPORT OF: C.J. ELWOOD, LEGAL DIRECTOR
CONTACT OFFICER: PAUL FRASER: 0151 934 2068
EXEMPT/CONFIDENTIAL: NO

PURPOSE/SUMMARY:

To consider the draft Programme of Meetings for the 2009/10 Municipal Year.

REASON WHY DECISION REQUIRED:

To enable the business of the Council to be conducted.

RECOMMENDATION(S):

- (i) That the Programme of Meetings for the Council and Regulatory Committees; Overview and Scrutiny Committees; Area Committees; and Members' Briefings for 2009/10 as set out in Annexes A, B and C of the report be recommended to the Council for approval;
- (ii) that the Programme of Meetings for Cabinet and Cabinet Members for 2009/10, as set out in Annex D of the report, be approved.

KEY DECISION: No

FORWARD PLAN: Not appropriate

IMPLEMENTATION DATE: Following the expiration of the "call-in" period for this meeting.

ALTERNATIVE OPTIONS:

None.

IMPLICATIONS:**Budget/Policy Framework:** Not appropriate.**Financial:** None arising from this report.**Legal:** None arising from this report.**Risk Assessment:** Not appropriate.**Asset Management:** Not appropriate.**CONSULTATION UNDERTAKEN/VIEWS**

All Cabinet Members
 Finance and Information Services Director
 Planning and Economic Regeneration Director
 Head of Overview and Scrutiny

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy		√	
8	Children and Young People		√	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None

BACKGROUND:

1. The Council is required to establish a programme of meetings for the 2009/10 Municipal Year.
2. Attached as Annex A is the suggested programme for the Council, Regulatory Committee meetings and Members' Briefings etc. An additional meeting of the Council has been scheduled for 17 December 2009. This Council meeting has been scheduled to determine the Council's governance arrangements and to agree the permitted resolution for submission to the Department for Communities and Local Government.
3. Attached as Annex B is the suggested programme for the Overview and Scrutiny Committees.
4. Attached as Annex C is the suggested programme for Area Committee meetings.
5. Attached as Annex D is the suggested programme for Cabinet and Cabinet Member meetings. The only change made following consultation with Cabinet Members is that the Cabinet Member – Health and Social Care meeting is now recommended to take place monthly rather than every two weeks.

The draft programme indicates the meetings being held at the venue currently agreed by the current Cabinet Member with video conferencing facilities being provided at the alternate venue.

6. The shaded column on the attached schedules indicates those meetings approved by Cabinet and Council last year.
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