

## Area Partnerships

### DRAFT TERMS OF REFERENCE

#### Purpose

The aim of the Area Partnership is to promote the wellbeing of the community area with regards to its economic, social, environmental and cultural development

#### Responsibilities

1. To provide an area focus to existing partnership arrangements and work to enable area needs to be fed into planning and delivery of local services
2. The determination of 3 area priorities
3. To devise an action plan for each of the priorities
4. To co-ordinate resources to support the priority action plans
5. To ensure communities are at the heart of our priority setting
6. To respond as appropriate to Area Committee, Operations Board or other Partnership requests
7. To engage in any consultations to ensure area based views are fed in
8. To respond to 'asks' as raised by partners on the Area Partnership
9. To review the Terms of Reference annually

#### Membership

1. The Chair will be elected annually
2. Partnership members will be elected annually
3. The Membership is broken down as follows

<b>Organisation/Partner</b>	<b>Reps</b>
Chair of Linacre and Derby Area Committee	1
Chair of Litherland and Ford Area Committee	1
Chair of St. Oswald and Netherton & Orrell Area Committee	1
Cabinet Member	1
Merseyside Fire and Rescue	1
Merseyside Police	1
Clinical Commissioning Group	1
Education – Schools Partnership / Hugh Baird College	1
Housing – One Vision Housing	1
VCF Sector	1
Business – Strand	1
Senior Council Officer	1
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4. Wider partners will be invited on to sub groups where relevant

#### Meeting Arrangements

1. The Group shall meet at least once a quarter but may decide to meet more regularly than that.
2. Minutes and agendas will be publicly available, except where there are restricted items
3. The Group can form up to 3 action focussed sub groups
4. Support will be provided through Sefton MBC Corporate Commissioning and Neighbourhood Co-ordination Service
5. Every year the group can consider its membership, terms of reference and priorities
6. Agenda and papers will be made available at least 5 working days prior to the meeting.
7. Agenda management will be the responsibility of all members of the partnership

#### Review

A progress review will be carried out annually