



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 OCTOBER 2017 - 31 JANUARY 2018

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Purchasing of Fostering Placements for Children and Young People	Sarah Austin sarah.austin@sefton.gov.uk Tel: 0151 934 3293
Approval of Legal Documentation for Academy Conversions	Marie Stevenson marie.stevenson@sefton.gov.uk Tel: 0151 934 3427
Update on Regionalisation of Adoption - Adoption in Merseyside	Vicky Buchanan vicky.buchanan@sefton.gov.uk Tel: 0151 934 3128
Children and Adolescent Mental Health Services Working Group	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042

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Details of Decision to be taken	<p>Purchasing of Fostering Placements for Children and Young People</p> <p>The purpose of this report is to enable Cabinet to make decisions regarding the future procurement and contract arrangements of Fostering placements for children and young people. Since April 2014, wherever possible, fostering placements for children and young people have been procured through regional Framework Contracts. Regional work has been undertaken in 2017/18, to determine the best approach for procuring Fostering placements from April 2018</p>			
Decision Maker	Cabinet			
Decision Expected	5 Oct 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Placements North West is commencing provider consultation and engagement to inform the future procurement framework			

Method(s) of Consultation	Meetings; emails; correspondence
List of Background Documents to be Considered by Decision-maker	Purchasing of Fostering Placements for Children and Young People
Contact Officer(s) details	Sarah Austin sarah.austin@sefton.gov.uk Tel: 0151 934 3293

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Details of Decision to be taken	Approval of Legal Documentation for Academy Conversions To inform the Cabinet of the decision by the Secretary of State to convert Shoreside Primary School, St Teresa's Catholic Infants School and Savio Salesian College to sponsored academies and that the following schools have applied to become academies: Kew Woods Primary School, Litherland Moss Primary School, St Andrew's CE Primary School, Holy Trinity CE Primary School and St Thomas CE Primary School. Authorisation is requested for officers to sign the documentation required by the Government's academy conversion process.			
Decision Maker	Cabinet			
Decision Expected	5 Oct 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Parents, staff and trade unions			
Method(s) of Consultation	Meetings and letters			
List of Background Documents to be Considered by Decision-maker	Approval of Legal Documentation for Academy Conversions			
Contact Officer(s) details	Marie Stevenson marie.stevenson@sefton.gov.uk Tel: 0151 934 3427			

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Details of Decision to be taken	Update on Regionalisation of Adoption - Adoption in Merseyside On 25th May 2017 Cabinet endorsed the model for Regionalisation of Adoption in Merseyside subject to the Director of Social Care and Health submitting a further report to the Cabinet clarifying the level of service provision within Sefton			
Decision Maker	Cabinet			
Decision Expected	5 Oct 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Staff, Panel Members and adopters			
Method(s) of Consultation	Email and meetings			
List of Background Documents to be Considered by Decision-maker	Update on Regionalisation of Adoption - Adoption in Merseyside			
Contact Officer(s) details	Vicky Buchanan vicky.buchanan@sefton.gov.uk Tel: 0151 934 3128			

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Details of Decision to be taken	Children and Adolescent Mental Health Services Working Group To submit the findings of the Children and Adolescent Mental Health Services Working Group.			
Decision Maker	Cabinet			
Decision Expected	5 Oct 2017 27 March 2017 Decision due date for Cabinet changed from 06/04/2017 to 27/07/2017. Reason: The Working Group is still deliberating on its Final Report 26 June 2017 Decision due date for Cabinet changed from 27/07/2017 to 05/10/2017. Reason: The Working Group is still deliberating on its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Elected Members, Stakeholders and Residents (Service Users)			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Children and Adolescent Mental Health Services Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			