

Report to:	Overview and Scrutiny Committee (Children's Services and Safeguarding)	Date of Meeting:	26 September 2017
Subject:	Work Programme 2017/18, Scrutiny Review Topics and Key Decision Forward Plan		
Report of:	Head of Regulation and Compliance	Wards Affected:	All
Cabinet Portfolio:	Children's Services and Safeguarding		
Is this a Key Decision:	No	Included in Forward Plan:	No
Exempt / Confidential Report:	No		

Summary:

To seek the views of the Committee on the draft Work Programme for 2017/18, identify potential topics for scrutiny reviews to be undertaken by a Working Group(s) appointed by the Committee and identify any items for pre-scrutiny scrutiny by the Committee from the Key Decision Forward Plan.

Recommendation:

That:-

- (1) the Work Programme for 2017/18, as set out in Appendix 1 to the report, be considered, along with any additional items to be included and thereon be agreed;
- (2) The Committee is requested to acknowledge that the CAMHS Working Group is ongoing and consider the appointment of Members willing to serve on the next Working Group to be established, to review the topic of "Special Educational Needs and Disability process of assessment".
- (3) the Committee considers items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the work programme referred to in (1) above.

Reasons for the Recommendation(s):

To determine the Work Programme of items to be considered during the Municipal Year 2017/18 and identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny 'adds value' to the Council.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

Alternative Options Considered and Rejected: (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme and identify scrutiny review topics.

What will it cost and how will it be financed?

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

(A) Revenue Costs – see above

(B) Capital Costs – see above

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets): None
Legal Implications: None
Equality Implications: There are no equality implications.

Contribution to the Council’s Core Purpose:

Protect the most vulnerable: None directly applicable to this report but reference in the Work Programme to various reports could impact on the Council’s Core Purposes in which case they will be referred to in the report when submitted.
Facilitate confident and resilient communities: As Above
Commission, broker and provide core services: As Above
Place – leadership and influencer: As Above
Drivers of change and reform: As Above
Facilitate sustainable economic prosperity: As Above
Greater income for social investment: As Above
Cleaner Greener: As Above

What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Work Programme Report is not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports arising from the Work Programme report will be included in those reports as appropriate

(B) External Consultations

Not applicable

Implementation Date for the Decision

Immediately following the Committee meeting.

Contact Officer:	Ruth Harrison
Telephone Number:	0151 934 2042
Email Address:	ruth.harrison@sefton.gov.uk

Appendices:

The following appendices are attached to this report:

- Overview and Scrutiny Committee Work Programme for 2017/18
- Criteria Checklist For Selecting Topics For Review
- Latest Key Decision Forward Plan items relating to this Overview and Scrutiny Committee

Background Papers:

There are no background papers available for inspection.

Introduction/Background

1. WORK PROGRAMME 2017/18

1.1 The proposed Work Programme of items to be submitted to the Committee for consideration during the Municipal Year 2017/18 is set out in **Appendix 1** to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee.

1.2 Members are requested to consider whether there are any other items that they wish the Committee to consider, that fall within the terms of reference of the Committee. The Work Programme will be submitted to each meeting of the Committee during 2017/18 and updated, as appropriate.

1.3 At the last meeting of the Committee held on 21 June 2017, the Committee agreed to include the following additional item to the Work Programme, to be considered at this meeting:-

“Progress report on the implementation of recommendations of the Not in Education, Employment and Training Working Group”.

1.4 Unfortunately, it has not been possible to obtain a report for this meeting and every effort will be made to obtain a report for the next meeting, scheduled for 14 November 2017.

1.5 **The Committee is requested to comment on the Work Programme for 2017/18 and note that additional items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

2. SCRUTINY REVIEW TOPICS 2017/18

- 2.1 It is usual practise for the Committee to appoint a Working Group(s) to undertake a scrutiny review of services during the Municipal Year.
- 2.2 A criteria checklist for selecting and rejecting potential topics to review is attached at **Appendix 2**, to assist the Committee in selecting topics and appointing Working Group(s) for the Municipal Year.
- 2.3 The Committee has acknowledged that it has one Working Group outstanding in relation to the Children and Adolescent Mental Health Service. It is anticipated that the review will be completed sometime in the Autumn 2017, and an Interim Report will be produced for the next meeting, scheduled for 14 November 2017.
- 2.4 At the last meeting of the Committee held on 21 June 2017, the Committee agreed that upon completion of the Interim Report referred to above, a Working Group will be established to review the topic of "Special Educational Needs and Disability process of assessment"; and the Head of Regulation and Compliance will contact Members to seek their interest in serving on the Working Group referred to above.
- 2.5 The Committee is requested to acknowledge that the CAMHS Working Group is ongoing and consider the appointment of Members willing to serve on the next Working Group to be established, to review the topic of "Special Educational Needs and Disability process of assessment".**

3. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN

- 3.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan, which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four month period.
- 3.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 3.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 3.4 The latest Forward Plan is attached at **Appendix 3** for this purpose. For ease of identification, items listed on the Forward Plan for the first time appear as shaded.
- 3.5 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.
- 3.6 The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.**

