

Report to:	Overview and Scrutiny Committee (Adult Social Care and Health)	Date of Meeting:	4 September 2018
Subject:	Work Programme 2018/19, Scrutiny Review Topics and Key Decision Forward Plan		
Report of:	Head of Regulation and Compliance	Wards Affected:	All
Cabinet Portfolio:	Adult Social Care and Health and Wellbeing		
Is this a Key Decision:	No	Included in Forward Plan:	No
Exempt / Confidential Report:	No		

Summary:

To seek the views of the Committee on its Work Programme for the remainder of the Municipal Year 2018/19; identify potential topics for scrutiny reviews to be undertaken by a Working Group(s) appointed by the Committee; and identify any items for pre-scrutiny scrutiny by the Committee from the Key Decision Forward Plan.

Recommendations:

That:-

- (1) the Work Programme for 2018/19, as set out in Appendix A to the report, be considered, along with any additional items to be included and thereon be agreed;
- (2) the Committee is requested to consider whether it wishes to identify any potential scrutiny review topic(s) at this time, and if so, to establish a Working Group for the chosen topic and appoint at least 3 Members of the Committee to the Working Group; and
- (3) the Committee is requested to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix C to the report, which fall under the remit of the Committee and any agreed items be included in the work programme referred to in (1) above.

Reasons for the Recommendation(s):

To determine the Work Programme of items to be considered during the Municipal Year 2018/19; identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny “adds value” to the Council; and update on work that falls under the remit of the Committee.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

Alternative Options Considered and Rejected: (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme and identify scrutiny review topics.

What will it cost and how will it be financed?

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

(A) **Revenue Costs** – see above

(B) **Capital Costs** – see above

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets): None
Legal Implications: None
Equality Implications: There are no equality implications.

Contribution to the Council’s Core Purpose:

Protect the most vulnerable: None directly applicable to this report but reference in the Work Programme to the approval of and monitoring of recommendations relating to this Purpose will help to protect vulnerable members of Sefton’s communities.
Facilitate confident and resilient communities: None directly applicable to this report
Commission, broker and provide core services: None directly applicable to this report
Place – leadership and influencer: None directly applicable to this report.
Drivers of change and reform: None directly applicable to this report
Facilitate sustainable economic prosperity: None directly applicable to this report
Greater income for social investment: None directly applicable to this report

Cleaner Greener: None directly applicable to this report
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What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Work Programme and Key Decision Forward Plan Report is not subject to FD/LD consultation. Any specific financial and legal implications arising from the consideration of a key decision will be subsequently reported to Members in an appropriate manner.

The Head of Adult Social Care has been consulted in the preparation of this report.

(B) External Consultations

Not applicable

Implementation Date for the Decision

Immediately following the Committee meeting.

Contact Officer:	Debbie Campbell
Telephone Number:	0151 934 2254
Email Address:	debbie.campbell@sefton.gov.uk

Appendices:

The following appendices are attached to this report:-

- Appendix A - Work Programme for 2018/19;
- Appendix B - Criteria Checklist For Selecting Topics For Review; and
- Appendix C - Latest Key Decision Forward Plan items relating to this Overview and Scrutiny Committee.

Background Papers:

There are no background papers available for inspection.

Introduction/Background

1. WORK PROGRAMME 2018/19

- 1.1 The Work Programme of items to be submitted to the Committee for consideration during the remainder of the Municipal Year 2018/19 is attached at **Appendix A** to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee.
- 1.2 Members are requested to consider whether there are any other items that they wish the Committee to consider, that fall within the terms of reference of the

Committee. The Work Programme will be submitted to each meeting of the Committee during 2018/19 and updated, as appropriate.

- 1.3 **The Committee is requested to comment on the Work Programme for the remainder of 2018/19, as appropriate, and note that additional items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

2. SCRUTINY REVIEW TOPICS 2018/19

- 2.1 It is usual practise for the Committee to appoint a Working Group to undertake a scrutiny review of services during the Municipal Year. During 2017/18 a Working Group established by the Committee finalised a review on Residential and Care Homes.
- 2.2 At its last meeting on 26 June 2018, the Committee agreed to defer the appointment of any new Working Group(s) during 2018/19 to a future meeting (Minute No. 12 (2) refers).
- 2.3 It was suggested at the last meeting that the Committee may wish to consider appointing a Working Group once the Clinical Commissioning Groups report back to the Committee with the additional information requested on the GP Primary Care Strategy in Sefton
- 2.4 A criteria checklist for selecting and rejecting potential topics to review is attached at **Appendix B**, to assist the Committee in selecting topic(s) and appointing Working Group(s) for the Municipal Year.
- 2.5 **The Committee is requested to consider whether it wishes to identify any potential scrutiny review topic(s) at this time, and if so, to establish a Working Group for the chosen topic and appoint at least 3 Members of the Committee to the Working Group.**

3. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN

- 3.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan, which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four month period.
- 3.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 3.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 3.4 The latest Forward Plan is attached at **Appendix C** for this purpose. For ease of identification, items listed on the Forward Plan for the first time appear as shaded.

3.5 There is just 1 item within the current Plan that falls under the remit of the Committee on this occasion, namely:-

- Healthwatch Sefton.

3.6 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.

3.7 **The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix C to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.**