

# EARLY HELP PARTNERSHIP GROUP TERMS OF REFERENCE

## Purpose

- The purpose of the Early Help Partnership Group is to ensure that people of all ages receive timely, well-co-ordinated and good quality early help services. It will provide oversight and secure evidence that people are receiving early help are safeguarded and that early help is delivering positive outcomes.

## Objectives

- Oversee the implementation and review of the Early Help Strategy and action plan.
- Members of the group will act as champions for early help on other strategic groups and partnerships, promoting the role of early help to safeguard and promote the health and wellbeing of children and young people.
- Identify gaps in provision and make recommendations for commissioning, joint commissioning and service improvements.
- The Early Help Partnership group will oversee the development and implementation of a quality assurance and audit framework for early help and regularly scrutinise the quality of early help practice (assessments, plans, reviews, interventions and outcomes).
- The group will ensure any training and development needs resulting from the implementation of the Early Help action plan are reported into the workforce group and the LSCB and the Learning and Development Group.
- To continuously improve and develop standard outcome measures for people supported by Early Help services to evidence the impact and overall effectiveness of early help.
- Identify and develop links across to other relevant plans and planning processes, maximising opportunities for alignment, joint working, integration and sharing resources and prevent duplication of activity.

## Membership

Representatives of the Early Help Partnership group will include:

- Chair – Head of Communities
- 0 to 19 Health
- CAMHS
- Children's social care
- DWP Job Centre Plus
- Housing
- Inclusion/ SEND representative
- Light for life
- Localities
- Merseycare
- Merseyside Police
- Parenting 2000
- Probation
- Public Health
- Registered Social Landlords
- Schools
- SWACA
- Turnaround Families
- VENUS
- Young Carers

Other people may be co-opted as members of the group for specific themes or items.

## Frequency of meetings

Bi monthly but reviewed annually.

## Governance and accountability

The Early Help Partnership group in Sefton operates within the governance framework of the Health and Wellbeing Board.

It is a sub group of, and accountable to, the Health and Wellbeing Board for the development and delivery of the Early Help Strategy and health and wellbeing outcomes for children, young people and their families.

It is also a sub group of, and accountable to the LSCB for assuring the quality and effectiveness of early help. It will report to LSCB through the chair every quarter and report annually on the effective of early help.

## Decision making

The Early Help Partnership group will reach views about recommendations on key strategic issues and priorities to the CYP sub group and the LSCB by general consensus or majority.

## Groups reporting into the Early Help Partnership group

Time limited task and finish groups may be established, under the auspices of Early Help Partnership group, to develop or implement specific actions and these will vary over time. The newly formed Early Years Development Group will also report into this group as and when appropriate.

## Organisational arrangements

- Dates for meetings will be set annually.
- Agendas and papers for each meeting will be circulated at least one week (5 working days) ahead of each meeting.
- Actions and notes of each meeting will be circulated to all those in attendance within 2 weeks (10 working days) of the meeting.

**Agreed xxxxxx**

**Review xxxxxxxxxxxxxxxxxxxxxxxx**